

**Addendum 1**  
**June 2, 2022**  
**CHEERS Design & Permitting**

Below are the questions and answers received to date.

1. Q. If a firm submits documentation for Cost Accounting – Unlimited prior to the due date of the RFQ response, will that firm be able to meet the RFQ prequalification requirement, understanding that formal approval would occur after the RFQ response is submitted? If a firm has submitted documentation for Cost Accounting – Unlimited in advance of this RFQ being released, and is currently under review from ODOT, will that firm be able to meet the RFQ prequalification requirement, understanding that formal approval would occur after the RFQ response is submitted? Where it is noted that the prime consultant and all subconsultants that provide engineering and design related services are prequalified in the category of Cost Accounting – Unlimited; are professional services such as landscape architecture and public engagement considered “design related services?” In other words, does a landscape architecture firm and public engagement firm need to be prequalified in Cost Accounting – Unlimited?

A. A firm must be prequalified at the deadline of the submission and their status cannot be pending. The RFQ has definitions for Engineering and Design Related Services (Page For all services provided in the scope of work outside of defined Engineering and Design Related Services it is my understanding the Cost Accounting – Unlimited requirement would not apply. This would be for general planning, community engagement, grant writing, funding modeling, etc. Further guidance and detail is included w/ ORC 5526. Here is a link to the prequals manual <https://www.transportation.ohio.gov/working/engineering/consultant-services/prequal-info/prequal-manual/01-prequal-manual-landing#page=1> landscape architecture, geotechnical engineering, dredge containment structure design services would all require Cost Accounting – Unlimited prequalification.

2. Question about the MBE/FBE section of the RFQ, Part B, which references the Port relying on “cross honor designations” by local agencies like the City, ODOT, NEORSB etc. My question is just to clarify that we can use DBE designated firms from another agency’s list? For example, can we use an ODOT DBE firm to meet the 15% MBE/FBE goal since ODOT does not have a separate MBE or FBE list?

A. The Port does not use the DBE designation. Our inclusion policy is for MBE/FBE.